

ADMINISTRATION

JASON A. MITCHELL

Superintendent

BRIAN J. LAELLA

*Director of Curriculum,
Instruction and Special
Education*

LARRY NICHOLS

Middle/High School Principal

LEEANN CUCCI

Elementary Principal

MELANIE BROUILLETTE

Treasurer



BOARD OF EDUCATION

JENNIFER LAVOIE

President

JONA SNYDER

Vice President

TOBIAS ABRAMS

LAURA BILLINGS

JESSICA CLARK

BRETT REITER

JENNAH TURNER

TRACEY LEWIS

District Clerk

Madison Central School District

7303 State Route 20, Madison, NY 13402

315-893-1878 • 315-893-7111 Fax

madisoncentralny.org

BOARD OF EDUCATION REGULAR MEETING

JANUARY 16, 2024

6:00 P.M. – AUDITORIUM

- I. Call to Order
- II. Agenda Additions
- III. Consent Agenda
 - a. Approval of Agenda for this meeting
 - b. Approval of Minutes
 1. December 19, 2023 Regular Meeting Minutes
- IV. Public Forum
 - a. Presentation on Data Meetings and Math Curriculum Adoption by Mrs. Barton and Mr. Latella
- V. Reports
 - a. Treasurer
 1. Internal Claims Auditor's Report
 2. Treasurer's Report dated December 31, 2023
 3. Detail Warrants
 - a. Warrant Number 28 - Fund A - 01/03/2024 - 4 pages
 - b. Warrant Number 30 - Fund A - 12/01/2023 - 7 pages
 - c. Warrant Number 31 - Fund A - 12/08/2023 - 5 pages
 - d. Warrant Number 32 - Fund A - 12/18/2023 - 5 pages
 - e. Warrant Number 12 - Fund C - 12/08/2023 - 2 pages
 - f. Warrant Number 13 - Fund C - 12/18/2023 - 1 page
 - g. Warrant Number 9 - Fund HBUS - 12/18/2023 - 1 page
 - h. Warrant Number 9 - Fund FA24 - 12/08/2023 - 1 page
 - i. Warrant Number 10 - Fund FA24 - 12/18/2023 - 2 pages
 4. Financial Status Report
 - b. Superintendent – Information Items
 1. Capital Project
 2. Legislative Priorities
 3. Safety Service
 4. SBI Updated 2023-24 Calendar of Events

- c. Superintendent – Approval Items
 - 1. Approval of Agreement for Equipment Share with Fabius-Pompey Central School District
 - 2. Approval to accept the RFP for Financial Services for Auditing from Mostert, Manzanero & Scott, LLP from July 1, 2024 through June 30, 2028
 - 3. Approval of BOCES 2024-25 Academic Calendar
 - 4. Approval of Transfers
 - 5. Acceptance of donations of hats and mittens from The First Presbyterian Church of Augusta
 - 6. Acceptance of school equipment and supplies from the Center for Outreach, Volunteerism and Education (COVE) at Colgate University

VI. Committee Reports

VII. Policy

- a. First Reading, Waiver of Second Reading and Approval of Policy # ____ entitled “Workplace Violence Prevention Policy” (Policy number to be added when final)
- b. Notice of Superintendent’s approval of Regulation # ____ entitled “Workplace Violence Incident Report” (Regulation number to be added when final)

VIII. Old Business

IX. Board of Education Discussion Items

X. New Business

- a. Personnel
- b. CSE/CPSE Recommendations – in official packet
- c. Principal / Director Reports

XI. Correspondence

- a. Connected Community Schools Report

XII. Question & Answer Opportunity

XIII. Executive Session

- a. To review and discuss probationary reports
- b. To discuss Non-Instructional negotiations

XIV. Adjourn Executive Session

XV. Adjournment

The Regular Meeting of the Board of Education of Madison Central School was held on December 19, 2023 at 6:00 pm in the auditorium.

MEMBERS PRESENT: Mr. Tobias Abrams
Mrs. Laura Billings
Mr. Brett Reiter
Mr. Jona Snyder
Ms. Jennah Turner

MEMBERS ABSENT: Ms. Jessica Clark
Mrs. Jennifer Lavoie

OTHERS PRESENT: Mr. Jason Mitchell, Superintendent
Mr. Larry Nichols, Building Principal
Mrs. LeeAnn Cucci, Elementary Principal
Ms. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk - 6:12 pm

- I. Call to Order
 - a. Mr. Jona Snyder, Board Vice President, called the meeting to order at 6:00 pm.
- II. Agenda Additions
 - a. None
- III. Consent Agenda
 - a. Approval of Agenda for this meeting

MOTION # 1 - APPROVAL OF AGENDA

ON THE MOTION of Mrs. Billings, seconded by Mr. Abrams, the Board moved to approve the agenda for this meeting. Motion carried 5 yes, 0 no.

- b. Approval of Minutes
 1. November 21, 2023 Regular Meeting Minutes

MOTION # 2 - APPROVAL OF MINUTES

ON THE MOTION of Mrs. Billings, seconded by Mr. Abrams, the Board moved to approve the November 21, 2023 Regular Meeting Minutes. Motion carried 5 yes, 0 no.

- IV. Public Forum
 - a. None
- V. Reports
 - a. Treasurer
 1. Internal Claims Auditor's Report

MOTION # 3 - APPROVAL OF INTERNAL CLAIMS AUDITOR'S REPORT

ON THE MOTION of Mrs. Billings, seconded by Ms. Turner, the Board moved to approve the Internal Claims Auditor's Report. Motion carried 5 yes, 0 no.

2. Treasurer's Report dated November 30, 2023

MOTION # 4 - APPROVAL OF TREASURER'S REPORT

ON THE MOTION of Ms. Turner, seconded by Mrs. Billings, the Board moved to approve the November 30, 2023 Treasurer's Report. Motion carried 5 yes, 0 no.

3. Detail Warrants

MOTION # 5 - APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Ms. Turner, seconded by Mrs. Billings, the Board moved to approve the Detail Warrants as follow: Warrant Number 23 - Fund A - 12/6/23 - 4 pages, Warrant Number 25 - Fund A - 11/9/23 - 5 pages, Warrant Number 26 - Fund A - 12/6/23 - 1 page, Warrant Number 27 - Fund A - 11/29/23 - 6 pages, Warrant Number 10 - Fund C - 11/9/23 - 2 pages, Warrant Number 11 - Fund C - 11/29/23 - 2 pages, Warrant Number 7 - Fund HBUS - 11/9/23 - 1 page, Warrant Number 8 - Fund HBUS - 11/29/23 - 1 page, Warrant Number 7 - Fund FA24 - 11/9/23 - 2 pages, Warrant Number 8 - Fund FA24 - 11/29/23 0 1 page. Motion carried 5 yes, 0 no.

4. The Financial Status Report was shared.

b. Superintendent – Information Items

1. Mr. Mitchell discussed the American Rescue Plan ESSER Grant and provided an update on some amendments that have been made.
2. The Capital Project continues to move along at the expected pace. Mr. Mitchell plans on meeting with the Town at the next Town Meeting scheduled in January for continued discussion about the access road and parking area.
3. Topics discussed at the Legislative Breakfast were shared.
4. Updated SBI Meeting Calendars were shared with an additional note about the March 20th Showcase.

c. Superintendent – Approval Items

1. Approval of non-resident student application for 2023-24 for a student entering grade 10

MOTION # 6 - APPROVAL OF NON-RESIDENT STUDENT

ON THE MOTION of Mrs. Billings, seconded by Mr. Abrams, the Board moved to approve the application for a non-resident student entering grade 10 for the remainder of the 2023-24 school year. Motion carried 5 yes, 0 no.

2. Approval of combination of musical production between Brookfield and Madison Central School Districts for the 2023-24 school year

MOTION # 7 - APPROVAL OF COMBINATION OF MUSICAL PRODUCTION

ON THE MOTION of Mr. Abrams, seconded by Mrs. Billings, the Board moved to approve the combination with Brookfield Central School for a musical production for the 2023-24 school year. Motion carried 5 yes, 0 no.

3. Approve to cancel outdated checks as per list

MOTION # 8 - APPROVAL TO CANCEL OUTDATED CHECKS

ON THE MOTION of Mrs. Billings, seconded by Ms. Turner, the Board moved to approve the cancellation of outdated checks as listed. Motion carried 5 yes, 0 no.

4. Acceptance of RT Federal Credit Union's 2023-2024 Classroom Grant in the amount of \$500

MOTION # 9 - ACCEPTANCE OF RT FEDERAL CREDIT UNION GRANT

ON THE MOTION of Mrs. Billings, seconded by Mr. Abrams, the Board moved to accept the \$500 grant from the RT Federal Credit Union for use towards the purchase of flexible seating in the classroom. Motion carried 5 yes, 0 no.

VI. Committee Reports

- a. None

VII. Policy

MOTION # 10 - APPROVAL OF POLICY

ON THE MOTION of Mrs. Billings, seconded by Mr. Reiter, the Board moved to approve the second readings of the following policies:

- a. Second Reading of Policy # 7101 entitled "Immunization and Dental Health of Students"
- b. Second Reading of Policy # 7102 entitled "Student Medications"

Motion carried 5 yes, 0 no.

VIII. Old Business

- a. None

IX. Board of Education Discussion Items

- a. None

X. New Business

- a. Personnel

1. Appointments

- a. Stephanie Lollman - Teachers Aide effective January 2, 2024 at Step 1
- b. Robert Pieters-Hayduke - Substitute Bus Driver effective December 19, 2023 pending successful completion of all required bus driving qualifications

MOTION # 11 - APPROVAL OF APPOINTMENTS

ON THE MOTION of Mrs. Billings, seconded by Ms. Turner, the Board moved to approve the appointments of Stephanie Lollman as a Teachers Aide effective January 2, 2024 at Step 1 and Robert Pieters-Hayduke as a Substitute Bus Driver effective December 19, 2023 pending successful completion of all required bus driving qualifications. Motion carried 5 yes, 0 no.

2. Retirements

- a. Will Cotter - Cook Manager effective August 2024 at the conclusion of the summer program

MOTION # 12 - ACCEPTANCE OF RETIREMENTS

ON THE MOTION of Mr. Abrams, seconded by Mrs. Billings, the Board moved to accept, with many thanks and appreciation, the retirement of Will Cotter as Cook Manager effective August 2024 at the conclusion of the summer program. Motion carried 5 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

MOTION # 13 - APPROVAL OF CSE/CPSE RECOMMENDATIONS

ON THE MOTION of Mrs. Billings, seconded by Ms. Turner, the Board moved to approve the CSE/CPSE Recommendations as found in the official packet. Motion carried 5 yes, 0 no.

- c. Principal / Director Reports

1. Mrs. Cucci congratulated Mrs. Blake on the grant she was awarded and for the successful Smokey the Bear poster contest that her class participated in for 5th grade. She also shared that tomorrow is a cookie decorating activity, the 3 and Me Program and K-2 concert. Elementary has also held several parent activities in house including PreK (gingerbread), grade 2 (Greek) and tomorrow's 1st grade activity. Colgate has also invited the K-5 students to attend 2 games in January.
2. Mr. Nichols thanked all the senior students attending tonight's Board meeting for attending. The National Honor Society Induction ceremony was today. Congrats to our inductee. Spirit Week is well underway and the MS/HS Concert last week was a great success. He also is very excited about all the great colleges that our students are applying to and being accepted at for their post-high school studies. Lastly, thank you again to Will Cotter. He will be missed by many.

XI. Correspondence

- a. The Connected Community Schools Report was shared.
- b. A Thank you card from Veteran SFC Kevin E. Godfrey was shared.
- c. The Library Media Center monthly report for November 2023 was shared.

XII. Adjournment

MOTION # 14 - ADJOURNMENT

ON THE MOTION of Mrs. Billings, seconded by Ms. Turner, the Board moved to adjourn for the evening at 6:31 pm. Motion carried 5 yes, 0 no.

..Member Boards

Oneida-Herkimer-Madison
BOCES
Brookfield Central
Clinton Central
Holland Patent Central
New Hartford Central
New York Mills Union Free
Oriskany Central
Remsen Central
Sauquoit Valley Central
Utica City Schools
Waterville Central
Westmoreland Central
Whitesboro Central

Madison-Oneida BOCES
Canastota Central
Hamilton Central
Madison Central
Morrisville-Eaton Central
NewYorkState School for the
Deaf Oneida City Schools
Rome City Schools
Stockbridge Valley Central
Vernon-Verona-Sherrill Central

Herkimer-Fulton-Hamilton-
Otsego BOCES
Central Valley Central
Dolgeville Central
Frankfort-Schuyler Central
Herkimer Central
Little Falls City Schools
Mount Markham Central
Owen D. Young Central
Poland Central
Richfield Springs Central
West Canada Valley

Officers

Douglas Gustin
President
Anthony Nicotera
1st Vice President
Thomas Shypski
2nd Vice President
James Van Wormer
Coordinator for Board Training
jvwormer@gmail.com

Sue Pontius
Support for Board Training
omhsbi@herkimer-boces.org
352 Gros Blvd. • Herkimer, NY 13350
Phone: 315-867-2610
Fax: 315-867-2024
Website: www.omhsbi.org

OMH-SBI Information and 2023-24 Calendar of Major Events

(Other workshops and training activities are scheduled on our calendar which is on our website, www.omhsbi.org and available from your local BOE Clerk)

General Membership, Board Development & Training Workshops

Date	Function	Location
September 21, 2023	Electric Bus: Pros and Cons	OHM
October 26-28, 2023	NYSBBA Convention	Buffalo
November 9, 2023	State Aid Considerations for 2023-2024 and Beyond	OHM
December 18, 2023	Fiscal Planning for 2024-25 Budget & Advocacy Initiatives	ZOOM
January 25, 2024	Legislative Forum-NYS Assembly & Representatives	OHM
February 28, 2024	BOE Clerk Legal Update	OHM
March 20, 2024	School & Community Program Showcase of Component Districts from the Madison BOCES Region	Madison BOCES
March 19, 2024	How to Become a School BOE Candidate & What You Need to Know	ZOOM
May 9, 2024	Student Achievement Award & Distinguished Award Celebration	Twin Ponds

Sept. 11, Dec. 4, Mar. 4, & June 3 Executive Committee

Detailed program descriptions and registration forms are sent to all members and District Clerks approximately 4 weeks prior to the above programs.

Serving the counties of
ONEIDA
MADISON
HERKIMER

2023-2024
Oneida, Madison & Herkimer Counties
School Boards Institute
Children First

Oneida-Madison-Herkimer Counties School Boards Institute History

- The OMH – SBI is an outgrowth of the Tri-County School Board Association. The Tri-County was formed in 1960 to promote interaction and cooperation among member school boards on matters involving public education. The aim of this association is to support and service the 35 school districts within the Association’s geographical area. Over the years this aim has expanded in response to the changing needs of Board members. In 2005 in an effort to move forward in a cost efficient manner a BOCES Co-Ser was established with the Herkimer BOCES. This Co-Ser allows a variety of programs that are educational and informational in nature to receive BOCES aid at each member schools respective aid ratio.
- While the governing structure has changed, the mission of both the Tri-County School Board Association and the Oneida-Madison-Herkimer Counties School Boards Institute remains the same. The OMH-SBI continues to look to the future and to promote its concern for putting “Children First” and to serve and support the membership by providing informative opportunities to learn, network and share success.

Oneida-Madison-Herkimer Counties School Board Institute Mission and Goals

Mission Statement:

To promote interaction and cooperation among member boards in the pursuit of excellence in the education of all children.

Goals - The primary goals of the OMH-SBI are:

- Advocacy
- Communication among our members and member schools
- Education for School Board members

The OMH-SBI achieves its mission and goals by the active participation of member schools in the various programs and committees offered by the OMH-SBI.

OMH – SBI Organization

The General membership consists of the 32 individual school districts and 3 BOCES.

Committee:

The legislative, membership, and program committees are made up of volunteer board members from member schools. All board members need to do is contact any OMH-SBI officer, executive member, coordinator for board training or OMH-SBI support and let them know they are interested in serving on one or more committees.

Executive Committee - The OMH-SBI

Executive Committee is a critical piece of the governing structure. The Executive Committee is comprised of 35 members, one representative from each member board. Districts are asked to name their SBI Executive Committee member and an alternate at their July reorganization meeting. The Executive Committee is active in a variety of roles and is pivotal in achieving the goals of Advocacy, Communication and Education. This group meets in September, December, March and June. Occasionally there are program presentations featuring students and staff from member schools.

Legislative Committee - This committee is active in keeping member schools abreast of the ever changing dynamics in Albany and Washington D.C. They work closely with other groups to advocate for our school communities with state and federal legislators.

Membership Committee - This committee reaches out and connects with members through a variety of activities and initiatives.

Program Committee - This committee works with the Executive Committee to develop programs to educate and communicate with Board members.

OMH- SBI Officers and governing body

Officers are nominated by the nominating committee and elected by the Executive Committee on an annual basis. Current offices are:

President,

First Vice President,

Second Vice President

Coordinator for Board Training - Upon the recommendation of the officers and committee chairs, this position is an annual appointment by the Herkimer BOCES. The Coordinator for Board Training works with the Officers and Executive Committee in the coordination and delivery of all OMH-SBI programs.

Committee Chairs – Meet monthly with the Officers and Coordinator for Board Training, and quarterly with the Executive Committee. They implement committee programs, activities and strategies as developed.

General Membership/Board Development programs are open to all school board members and school administrators.

OMH- SBI Services

In addition to the above programs the OMH-SBI can also provide customized services to member districts as requested. Customized programs can be arranged by contacting any officer or the Coordinator for Board Training. Contact information is located on the front of this brochure.

Oneida • Madison & Herkimer Counties School Boards Institute

AGREEMENT FOR EQUIPMENT SHARE

THIS AGREEMENT (hereinafter referred to as the “Agreement”) is made and entered into this 7th day of December, 2023, by and between the **Fabius-Pompey Central School District** (hereinafter referred to as "the Fabius-Pompey") with offices located at 1211 Mill Street, Fabius, NY 13063, and the **Madison Central School District** (hereinafter referred to as "Madison"), with offices located at 7303 US-20, Madison, NY 13402 (collectively, the “Parties”).

WHEREAS, Fabius-Pompey desires to contract for a share of small engines for a mechanics class; and

WHEREAS, both parties believe it would be mutually beneficial to set forth an Agreement containing the terms of their relationship.

NOW THEREFORE, the parties agree as follows:

1. **Services.** Fabius-Pompey hereby agrees with Madison to share small engines for a mechanics class. Fabius-Pompey shall transport the engine during the share. Any damages that may occur while Fabius-Pompey possesses the engines will be repaired at the sole cost and responsibility of Fabius-Pompey.

2. **Term.** This agreement shall be for a period from January 2nd through June 30th.

3. **Termination.** Either party may terminate this Agreement at any time, with or without cause, by giving thirty (30) days prior written notice.

4. **Mutual Indemnity.** Madison agrees to indemnify, defend and hold harmless Fabius-Pompey, its officers, agents and/or employees from and against any and all loss or expense that may arise from the performance of this Agreement. Fabius-Pompey agrees to indemnify, defend and hold harmless Madison, its officers, agents and/or employees from and against any and all loss or expense that may arise from the performance of this Agreement.

7. **Notices.** All notices to be given to the Parties must be in writing and sent to the

addresses in the first paragraph of this Agreement to be deemed effective.

8. **Miscellaneous.**

(a) **Assignment.** This Agreement shall not be assigned unless in writing executed by each of the parties hereto.

(b) **Amendment.** This Agreement may be amended only in writing executed by each of the parties hereto.

(c) **Entire Agreement.** This Agreement, as may be amended from time to time, constitutes the entire agreement of the parties hereto with respect to the subject matter hereof and supersedes any and all prior agreements with respect to such subject matter.

(d) **Waiver.** If either party waives or fails to enforce any of their rights under this Agreement, it will not mean that any other rights under this Agreement are waived.

Furthermore, if the either party waives or fails to enforce any of their rights under a specific paragraph of this Agreement, such waiver or failure to enforce such rights will be limited to the specific instance in question and will not be a waiver of any other breaches.

(e) **Governing Laws.** This Agreement shall be governed by and construed under the laws of the State of New York.

(f) **Venue.** Any action to enforce the terms of this Agreement shall be venued in the Supreme Court of New York State, Onondaga County.

(g) **Severability.** If any term of this Agreement or the application thereof to any person or circumstances, shall to any extent be invalid or unenforceable, the remainder of this Agreement, or the application of such term to persons or circumstances other than those as to which it is invalid and unenforceable, shall not be affected thereby, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

(h) **Force Majeure.** In the event that either Fabius-Pompey or [insert service provider] shall be delayed or hindered in or prevented from the performance of any act required

hereunder, other than the payment of money, by reason of acts of God, strikes, lockouts, labor troubles, inability to procure materials (including energy), power, casualty, inclement weather, governmental laws, orders of regulations, riots, insurrection, pandemic or epidemic, war or other reason of a like nature not the fault of the party delayed in performing the work or doing the acts required under this Agreement, neither party shall be liable to the other for any damages resulting from such delay.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year noted herein.

Fabius-Pompey Central School District

Date: _____

Superintendent of Schools

Madison Central School District

Date: _____

Superintendent of Schools

18 Student Days

SEPTEMBER 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3	4	5 Classes Begin	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

15 Student Days

FEBRUARY 2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

21 Student Days

OCTOBER 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

20 Student Days

MARCH 2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

17 Student Days

NOVEMBER 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

16 Student Days

APRIL 2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

15 Student Days

DECEMBER 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

21 Student Days

MAY 2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

18 Student Days

JANUARY 2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

19 Student Days

JUNE 2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

The BOCES is committed to providing students from diverse religious & ethnic backgrounds with a learning environment that is safe, caring & inclusive; and believes that no BOCES student should have to choose between important religious observances and their BOCES commitment. As a result, BOCES provides for students who wish to participate in their religious observances that conflict with BOCES obligations, the opportunity to arrange with their teachers to make up any requirements

STUDENT ATTENDANCE DAYS
180

September	18 days
October	21 days
November	17 days
December	15 days
January	18 days
February	15 days
March	20 days
April	16 days
May	21 days

RECESS/VACATION DAYS

September 2	Labor Day	January 29	Lunar New Year
October 14	Indigenous Peoples Day	February 17-21	Mid-Winter Recess
November 11	Veterans' Day	April 18-25	Spring Recess
November 27-29	Thanksgiving Recess	May 26	Memorial Day
December 23-January 3	Winter Recess	June 19	Juneteenth
January 20	Marin Luther King Jr. Day		

SUPERINTENDENT'S CONFERENCE DAYS
9/3/2024 • 9/4/2024 • 10/11/2024 • 3/14/2025

REGENTS/TESTING DAYS
January 2025, 2024, 2025

Madison Transfers - January 2024

From Code #	To Code #	Amount	
A-1310-400	A-1310-490	\$ 2,297.30	Increase in budget code
A-1620-400	A-1620-160	\$ 10,000.00	Contractual obligation
A-1620-400	A-1621-459	\$ 2,000.00	Increase heating supplies
A-1621-400	A-2070-490	\$ 11,107.03	Increase in budget code
A-2110-122	A-2110-121	\$ 2,840.14	Staff change
A-2110-122	A-2110-160	\$ 9,325.68	Staff change
A-2110-450	A-2110-420	\$ 7,366.00	Increase in budget code
A-2110-490	A-2110-480	\$ 4,915.21	New Reading Series
A-2630-220	A-2110-480	\$ 8,000.00	New Reading Series
A-2630-460	A-2110-480	\$ 5,000.00	New Reading Series
A-2250-150	A-2250-400	\$ 7,000.00	Increase in Special Ed Contract Costs
A-2280-150	A-2280-450	\$ 2,000.00	Increase in budget code
A-2330-492	A-2330-491	\$ 33,240.00	Wrong budget code
A-2610-490	A-2610-491	\$ 6,728.50	Wrong budget code
A-2855-150	A-2855-490	\$ 3,256.27	New Coser
A-5510-163	A-5510-150	\$ 5,660.00	Increase in budget code
A-5510-163	A-5510-169	\$ 4,000.00	Wrong budget code
A-5530-400	A-5530-450	\$ 1,600.00	Increase in budget code
A-9089-800	A-9901-950	\$ 4,043.00	Increase in budget code
		\$ 130,379.13	

Workplace Violence Prevention Policy Statement

Madison Central School District is committed to the safety and security of our employees. Workplace violence presents a serious occupational safety hazard to our agency, staff, clients, and students. Workplace Violence is defined as any physical assault or act of aggressive behavior occurring where a public employee performs any work-related duty in the course of his or her employment including but not limited to an attempt or threat, whether verbal or physical, to inflict physical injury upon an employee; any intentional display of force which would give an employee reason to fear or expect bodily harm, intentional and wrongful physical contact with a person without his or her consent that entails some injury; or stalking an employee with the intent of causing fear of material harm to the physical safety and health of such employee when such stalking has arisen through and in the course of employment.

Acts of violence against the District/BOCES employees where any work-related duty is performed will be thoroughly investigated and appropriate action will be taken, including summoning criminal justice authorities when warranted. All employees are responsible for helping to create an environment of mutual respect for each other as well as clients, following all policies, procedures and practices, and for assisting in maintaining a safe and secure work environment.

This policy is designed to meet the requirements of NYS Labor Law 27b and 12 NYCRR 800.6 and highlights some of the elements that are found within our Workplace Violence Prevention Program. The process involved in complying with this law included a workplace evaluation that was designed to identify the risks of workplace violence to which our employees could be exposed.

Authorized Employee Representative(s) will, at a minimum, be involved in:

- evaluating the physical environment;
- developing the Workplace Violence Prevention Program and;
- reviewing workplace violence incident reports at least annually to identify trends in the types of incidents reported, if any, and reviewing the effectiveness of the mitigating actions taken.

All employees will participate in the annual Workplace Violence Prevention Training Program. The goal of this policy is to promote the safety and well-being of all people in our workplace. All incidents of violence or threatening behavior will be responded to immediately upon notification. All personnel are responsible for notifying the contact person designated below of any violent incidents, threatening behavior, including threats they have witnessed, received, or have been told that another person has witnessed or received.

Designated Workplace Violence Administrator/Officer Contact:

Primary Contact		Secondary Contact	
Name	Melanie Brouillette	Name	Jason Mitchell
Title	Treasurer	Title	Superintendent
Department	Business Office	Department	District Office
Phone	315-893-1878	Phone	315-893-1878
Location	District Office	Location	District Office

Workplace Violence Incident Report

Date of Incident:

Workplace location where incident occurred:

Time of day/shift when incident occurred:

DESCRIPTION:

Names and job titles of involved employees:

Detailed description of the incident, including events leading up to the incident and how the incident ended:

Name or other identifier and job titles of involved individuals:

Nature and extent of injuries arising from the incident:

Names of witnesses:

Note: If the case is a "privacy concern case," remove the name of the employee who was the victim of the workplace violence and enter "PRIVACY CONCERN CASE" in the space normally used for the employee's name. Privacy concern cases include cases involving:

- Injury or illness to an intimate body part or the reproductive system;
- Injury or illness resulting from a sexual assault;
- Mental illness;
- HIV infection;
- Needle stick injuries and cuts from sharp objects that are or may be contaminated with another person's blood or other potentially infectious material; and
- Other injuries or illnesses, if the employee independently and voluntarily requests that his or her name not be entered on the report.



Executive Directors: Danielle Martin, Melissa Roys
Divisional Director: Colleen Matthews
Project Manager: Michele Bowen
Reporting Period: November 2023

Madison Connected November Monthly Highlight!

Puppy (and kitty) Love!

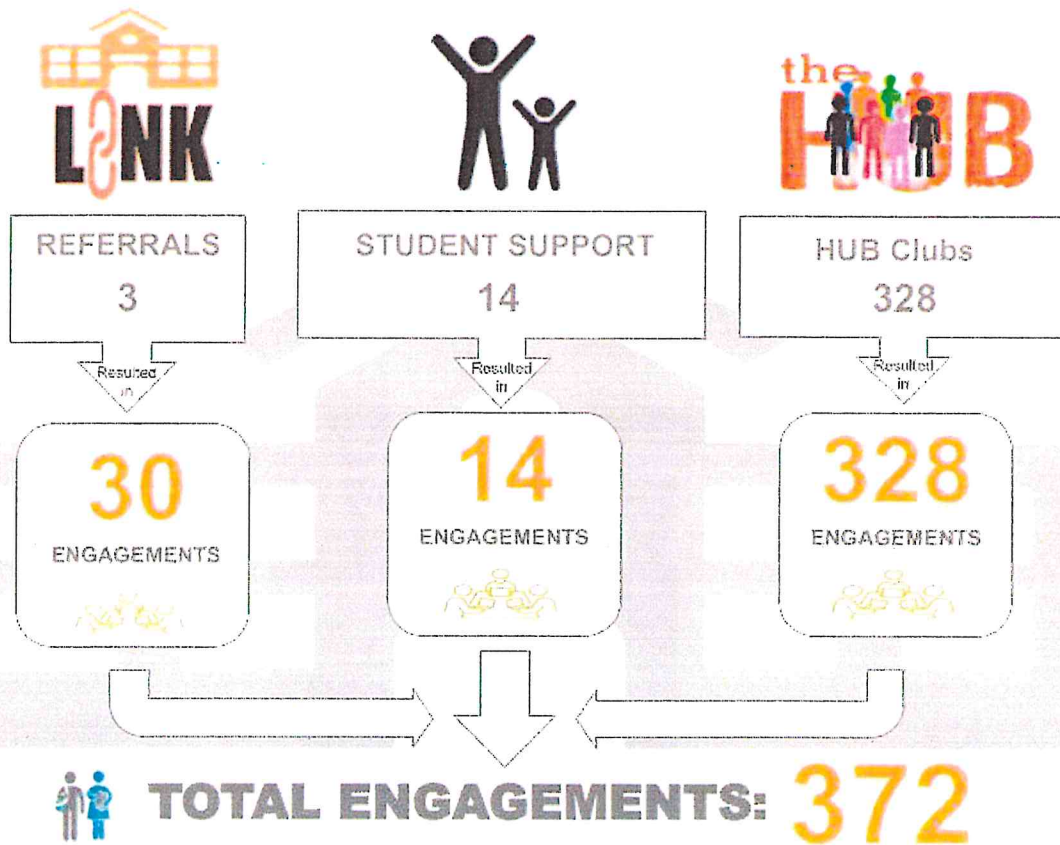


Kudos to Kasandra Kenyon and Reagan Kitchen on their hard work creating posters, talking to neighbors, collecting donations, and bringing them to the HUB to ultimately be donated to the Rome Humane Society. The team gathered over ten bags of food and litter, dozens of toys and collars, as well as towels and blankets, and over \$300!

Helping to deliver the donations was an honor after all of the hours the team put into the collection! Way to go girls!!!

LINK™

LINK is a single point of access for connecting students and families to the appropriate resources and services within their community based on identified needs. All who come through the LINK pipeline are assessed for any needs, on both an individual and household level, to ensure they have a support-network in place and that each member of their team is working together to meet these needs both, short-and long-term

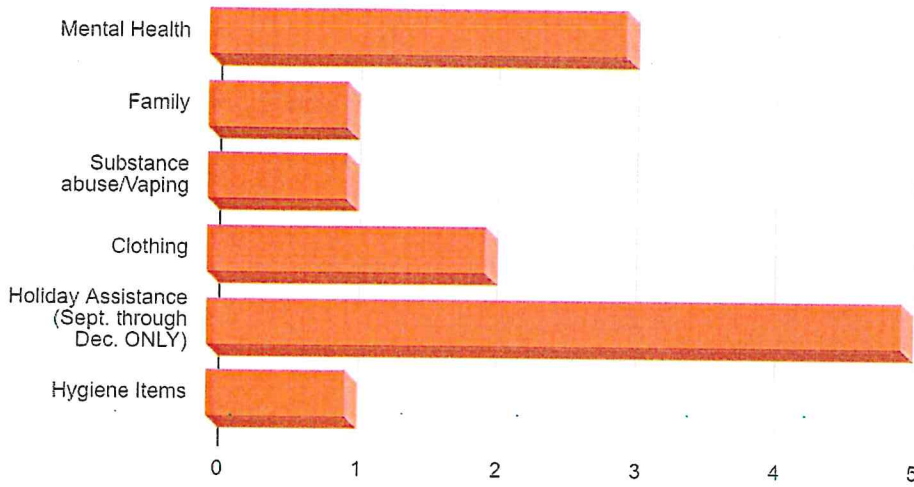


LINK= Engagement + Outcome

These are supportive interactions with students, family members, faculty/staff, service providers and community members which resulted in an outcome, tangible or otherwise, that assisted in eliminating struggles or worries.



LINK Referral Identified Needs- November

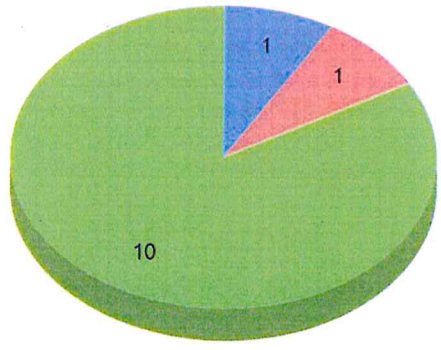


Our Connected Madison team **supported 7 families** through Active LINK Team Referrals in the month of November. We received **3 LINK Team Referrals**, the largest identified need was **Holiday Assistance**.

Our Connected Madison team made **12 outgoing referrals** to connect families with resources to meet their needs. These referrals include:

- Hospice of CNY
- Grief Counseling Group
- Creekside
- Interfaith Holiday
- Madison Giving Tree

Connected Madison Outgoing Referrals- November

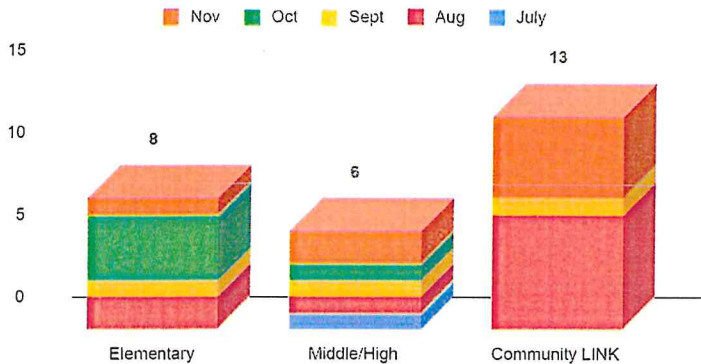


● Mental Health ● Medical ● Holiday Assistance (Sept. through Dec. ONLY)



Connected Madison Year to Date Information:

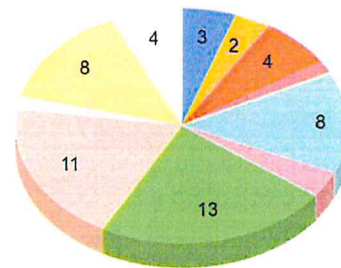
**Year to Date LINK Referrals-
Connected Madison**



From July 1, 2023 until November 30, 2023, Connected Madison has received 14 LINK Team Referrals.

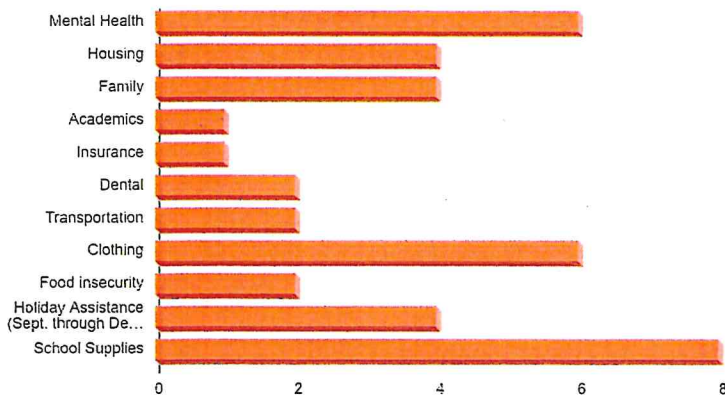
Connected Madison Outgoing Referrals- YTD

Since July 1, 2023 until November 30, 2023, Connected Madison has supported families through 57 outgoing referrals.



● Mental Health ● Housing ● Academics ● Medical ● Clothing ● Financial
 ● Food insecurity ● Holiday Assistance (Sept. through Dec. ONLY) ● Care Management
 ● Community Based HUB

Connected Madison LINK Referral Identified Needs



Mental health and school supplies have consistently been the largest identified needs this year.



LINK Success Stories:

- During the holiday season families feel additional pressures and stress that can lead to negative outcomes. Multiple families that have been connected with District Coordinator, Michele, for past needs, have reached out directly for assistance to meet those holiday needs. Established relationships and trust between the families and Michele are evident in this repeat connection.

Community Connections:

- Clear Path for Veterans hosted both Project Manager Will from Connected Canastota and District Coordinator Michele for a facility tour and luncheon in early November. They were able to meet staff, see what Clear Path offers to veterans, current military, and law enforcement, and have a fabulous meal provided by countless volunteers. This relationship is especially helpful as Madison currently has two families that have deployed guardians and having some extra support for the spouses and children at home is key to a successful deployment.
- Clothing donations are often left in the HUB or at the door of the HUB and District Coordinator Michele is often traveling to our partner, **Creekside Community Thrift Shop** to give them some donated items. This relationship allows the folks at Creekside to continue their great work in our community and assist with needs that families have as they arise. Congrats to Creekside on their recent ten year anniversary!!
- Conference Time! Mrs. Barton and Michele spent conference days in the cafeteria so that students could enjoy some snacks, coloring, and games while parents could meet with faculty and have time to review student progress. Fun was had by all!!
- District Coordinator, Michele continues to work with the RULER implementation team to navigate rolling out this very important program to the district.
- The Partnership also continues to be an impactful and engaging meeting that Michele attends. Learning how to support students and faculty through behavior management and reducing the discipline referrals while increasing the understanding of the individual student has value for all.
- The Giving Tree is a long-standing Madison tradition in which faculty nominates students that might need an extra hand during the holidays and then in turn provides gifts for those students. District Coordinator Michele is honored to be a part of that committee assisting with documentation, shopping, and distribution as needed.
- Participating in the monthly call to review the grant obtained through the Office of Mental Health and being able to review ideas and help to plan and coordinate activities and presenters through the grant is engaging for District Coordinator Michele. Collaborating with the building leadership and supporting as much as possible keeps everyone connected!

the HUB Club

Connected Madison District HUB Clubs

World Kindness Day is celebrated on November 13th and at Madison, we take that a little further! Mrs. Buckley, Ms Tubbs, and Michele partnered with the fifth grade to have a Kindness Club in the HUB! Students are split in teams of six to seven students and for one month they are able to come up with ideas to spread kindness through the school. In November a large poster was created and hung in the cafeteria and students read the book, *Spot of Kindness*, to younger students. Great job to this student lead group!

In November the HUB hosted a second and third grade Sensory Group along with Mrs. Buckley, Ms. Tubbs, and Michele. The group learned how their senses play an important role in their feelings. We enjoyed exploring our senses, creating calm down jars, and getting in touch with our feelings through our senses. The students did great!





Family Engagement

Seeking to assist families with creating more positive experiences through fun and engaging activities with their children and their school, facilitating positive interactions with staff and resulting in continued relationships and increased engagement in their children's education.

Thankful Thursday

About sixty Madison Community Members attended Thankful Thursday, held in the Connected MCS cafeteria. The families were able to do so many different activities during the evening! Options included:

- Sign up for **Optimist Basketball**
- Enjoy a craft with our very own **ICAN** rep, Ms. Tubbs
- Make a turkey and obtain information about programs with Julie from **Bridges**
- Talk about services offered and get a new winter hat with Emily from **Community Action Healthy Families Program**
- Play games with and eat snacks provided by several staff members from the local **NBT Bank**
- Make cards with crafting supplies provided by **Cornell Cooperative Extension**
- Enjoy time playing a game with **Ms. Kimball and Mrs. Barton**
- Grab a winter coat, hat, snow pants, or gloves from the supply at the **HUB**





Thanksgiving Dinner is Served!!

District Coordinator Michele teamed up with the Hamilton Food Cupboard to assist with Thanksgiving Dinner including the turkey and a bag of groceries for forty-three Madison families. For those that were unable to go to the pick-up, Michele delivered or brought to school and families could pick-up at the HUB the next school day. Partnering to fill needs is what it's all about!!



CLASSROOM PROGRAMMING

Striving to provide our students with the most engaging and creative education. By adding programming from our community partners and professionals in the community, which brings hands-on learning and experiences straight from our experts of the community.



Speak Sobriety

Stephen Hill presented his journey to sobriety to students in grades 6-12. He was funded by the district via the Mental Health Grant and had a lasting impact on students during his day in the district.

After the large assembly, Stephen broke the students into small groups and spoke to them about leadership, choices, positive examples, answered multiple questions, and even ate lunch with a very small group of students that spoke of their personal experiences openly and willingly.

Thank you to McKenzie Cotter for introducing Stephen to the student body!



MADsked Singer

Congratulations to the elementary classrooms for earning their poms and filling the positive behavior buckets! In honor of such great work, they were treated to a great assembly called the MADsked singer! Thanks to the PBIS committee for putting together such a fun event!



Poetry Slam!

Mrs. Blake invited District Coordinator Michele to help with the first annual Poetry Slam! Rehearsals included talking about public speaking, showing examples of things to do and not do while speaking to an audience, practicing microphone use, and decorating! Providing decorations, supplies, cookies, and helping with the computer during the presentations was second to the fun the kids had while planning, rehearsing, and ultimately performing their poems. Families and special guests beamed with pride!

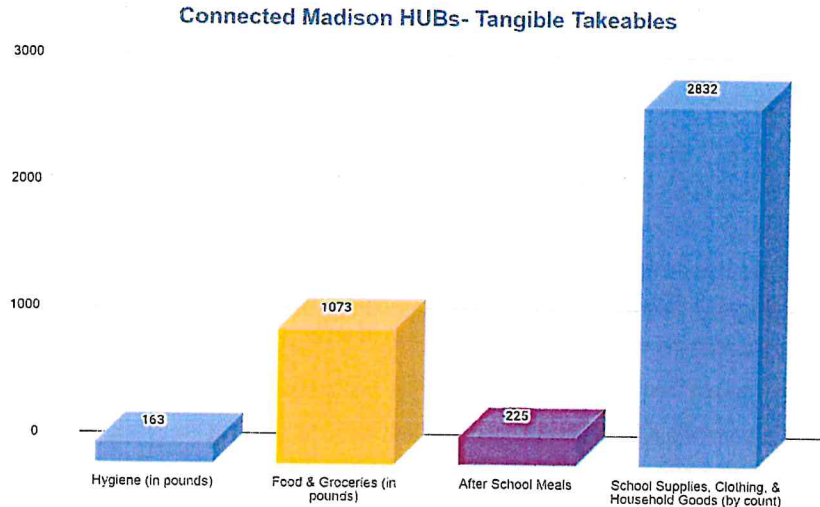
the HUB

A physical space within the schools filled with tangible items that support the needs of our students, families and faculty/staff and the additional support provided through these HUBs by our Site Coordinators. Providing school supplies, emergency groceries, hygiene products, clothing, and snacks. All items are resourced through community partnerships and donations.





Year to Date HUB Data:



- ❖ The following was provided to the school and surrounding community through Connected Madison HUBs from July 2023 through November 2023:
 - 163 pounds of hygiene products
 - 2,832 school supplies/clothing items/household goods
 - 1,073 pounds easy-to-prepare foods/meal items for students for weekends
 - Connected Central HUB has made it a priority to purchase and make available those items that students can easily prepare for themselves such as macaroni and cheese, soups, cereals, etc. to ensure that no matter what the circumstance, all students have access to a filling meal
 - 225 Before/After school meals for students
 - Additional clothing and household products were also available thanks to generous donations from the community

- ❖ **SNACK ATTACK!** 3,580 snacks were distributed to students this year so far!

CONNECTED CENTRAL HUB IMPACT:

- Connected Central HUB is a centralized point of connectivity to resources and services which serves as a location of linkage for and distribution of resources to all 63 of our connected HUBs in 15 districts within 8 counties as well as the surrounding community.
- Each week Connected Community Schools receives donations from two local Walmarts (Rome and Oneida) of various items such as clothing, shoes, household items, seasonal items. The items are distributed to the 63 school HUBs as well as to the families within your Connected District. Walmart donated an average of \$44,427 to Connected Community Schools in the month of November.



Initiative Wide Updates:

- This month, we had two new staff members join the team! They both completed the onboarding training and were able to get acclimated into their schools and new roles.
- DuWayne Engram from the YWCA presented on the many programming opportunities available to Herkimer and Oneida Counties focusing on promoting healthy teen relationships with themselves and their peers. Many of our Connected Schools already have strong partnerships with DuWayne and the YWCA and this presentation will grow that partnership by allowing more Site Coordinators to understand and utilize the programming opportunities available.
- Emma Rasmussen and Melissa Arcuri, Community Liaisons for ICAN, presented an overview of a variety of ICAN programs to staff, including eligibility and referral information. This presentation was useful for staff to better understand what ICAN can offer as well as how to connect families and students we serve with ICAN services for additional support.
- For our monthly Lunch and Learn, we had Ericka with the American Red Cross present to staff on their programming opportunities for emergency preparedness and fire safety. Many of our staff were not aware of programming options available through the Red Cross, so this was a great presentation that gave Site Coordinators new ideas for activities in our Connected Districts.